

Michigan Supreme Court  
State Court Administrative Office  
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**TO: ALL CHIEF JUDGES  
COURT ADMINISTRATORS  
COUNTY CLERKS**

**FROM: John D. Ferry, Jr.**

**SUBJECT: SCAO ADMINISTRATIVE MEMORANDUM 1998-08  
Criminal Disposition Reporting to Michigan State Police Central Records**

**DATE: June 15, 1998**

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Judges, referees, magistrates, prosecutors, probation agents and law enforcement personnel rely upon the accuracy of criminal records to enable them to properly charge, adjudicate and sentence persons violating Michigan law and local ordinance. The Michigan State Police Criminal Records Division, (MSP-CRD) recently distributed two charts showing the percentage of cases with a penalty of 93 days or more reported to MSP-CRD during 1995-1997.

The charts represent cases reported to MSP-CRD through the submission of fingerprints from a county prosecutor, and the number and percent of those cases for which dispositions were provided by all the courts within the county. As the cases are reported by county, and not by court within the county, represented is a collective total from the district, juvenile/probate, and circuit courts. The charts present these statistics by the year in which the cases were initiated by the prosecutor. Since many cases are not closed until the following year(s), 1997 cases show a lower percentage of reporting than 1995 or 1996. The chart showing percentages by year is shaded to reflect counties reporting 95% or more of cases initiated. MCL 769.16a, MSA 28.903(2) requires the clerk of the court to report these dispositions, as well as the use of SCAO approved forms. MCL 712A.18(10-11) covers the reporting and fingerprint requirements for juvenile offenders.

Reporting requirements are covered in the *Criminal Records Reporting Manual*, CRR 97 published by the Michigan State Police. Copies may be obtained by contacting the Criminal Records Division at 517-322-1957.

Please share these charts with your staff. Those counties with lower reporting rates are encouraged to:

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- Review internal procedures related to identifying cases which must be reported.
- Discuss reporting requirements with staff assigned reporting responsibilities.
- Complete quarterly reports from MSP-CRD for cases without a reported disposition.
- Review issues communicated in the February 1998 *Supreme Court REPORT* enclosures relative to criminal records reporting:
  - District Courts should send a copy of the felony bind-over to MSP-CRD with the Circuit Court's ORI number, and not report any dismissal or nolle prosequi for a portion of counts within that complaint when other counts have been bound-over.
  - Circuit Courts should require fingerprints to be taken upon conviction of a violation of a Personal Protection Order, and submit to MSP-CRD original fingerprints with the a copy of the judgment of sentence/commitment order.
  - District Courts should coordinate with jail officials the fingerprinting and submission of the commitment order to MSP-CRD on all under 93-day misdemeanors if the defendant is sentenced to jail.
- Review, correct, and return rejected dispositions.

Attached are the two charts prepared by MSP-CRD. Questions related to the charts or to initiate a request to have a printed list of the open cases identified in the chart should be directed to Mike Morrison at 517-322-5517. Questions related to returned or rejected dispositions or other matters related to normal reporting should be directed to Diane Sandborn at 517-322-1959.

cc: Circuit Court Family Division Referees  
District Court Magistrates  
Clerks of the Court

# PERCENT OF CLOSED DISPOSITIONS BY COUNTY AS OF 5-1-98

COUNTY	AVG	1995	1996	1997	COUNTY	AVG	1995	1996	1997
ALCONA	149	54%	40%	17%	LAPEER	1,170	90%	72%	23%
ALGER	151	96%	96%	67%	LEELANAU	255	98%	98%	91%
ALLEGAN	931	86%	87%	42%	LENAWEE	1,147	94%	90%	52%
ALPENA	579	93%	80%	36%	LIVINGSTON	2,195	94%	92%	64%
ANTRIM	523	96%	95%	52%	LUCE	53	79%	75%	39%
ARENAC	222	95%	89%	67%	MACKINAC	128	62%	54%	11%
BARAGA	150	92%	93%	48%	MACOMB	6,746	87%	82%	45%
BARRY	507	90%	90%	47%	MANISTEE	401	88%	76%	22%
BAY	1,486	94%	76%	31%	MARQUETTE	632	93%	94%	38%
BENZIE	86	90%	94%	52%	MASON	369	96%	96%	56%
BERRIEN	4,323	97%	90%	54%	MECOSTA	247	91%	84%	30%
BRANCH	639	96%	85%	34%	MENOMINEE	419	92%	92%	55%
CALHOUN	1,815	94%	90%	56%	MIDLAND	797	87%	82%	37%
CASS	514	94%	82%	25%	MISSAUKEE	256	99%	97%	63%
CHARLEVOIX	190	94%	94%	62%	MONROE	1,757	87%	74%	35%
CHEBOYGAN	385	97%	95%	37%	MONTCALM	405	95%	91%	30%
CHIPPEWA	894	89%	92%	65%	MONTMORENCY	136	33%	35%	24%
CLARE	506	92%	80%	41%	MUSKEGON	2,022	90%	89%	48%
CLINTON	535	94%	89%	52%	NEWAYGO	892	86%	82%	34%
CRAWFORD	173	95%	95%	79%	OAKLAND	6,808	88%	83%	58%
DELTA	508	95%	88%	32%	OCEANA	289	98%	99%	78%
DICKINSON	396	85%	88%	44%	OGEMAW	597	92%	87%	44%
EATON	1,163	96%	92%	55%	ONTONAGON	165	94%	94%	76%
EMMETT	423	93%	89%	37%	OSCEOLA	301	92%	90%	42%
GENESSEE	1,649	89%	82%	39%	OSCODA	144	88%	82%	40%
GLADWIN	552	96%	94%	60%	OTSEGO	268	96%	74%	12%
GOGABIC	207	85%	84%	39%	OTTAWA	2,990	90%	88%	50%
GRAND TRAVERSE	1,519	99%	98%	69%	PRESQUE ISLE	162	95%	86%	48%
GRATIOT	914	98%	97%	67%	ROSCOMMON	648	78%	75%	43%
HILLSDALE	677	97%	94%	50%	SAGINAW	2,654	93%	87%	33%
HOUGHTON	220	90%	88%	45%	ST. CLAIR	1,933	80%	83%	41%
HURON	288	81%	88%	48%	ST. JOSEPH	1,244	87%	80%	36%
INGHAM	4,050	86%	72%	48%	SANILAC	739	94%	85%	52%
IONIA	457	94%	88%	40%	SCHOOLCRAFT	129	96%	93%	61%
IOSCO	532	93%	88%	46%	SHIAWASSEE	266	94%	93%	27%
IRON	58	85%	89%	50%	TUSCOLA	1,131	99%	98%	67%
ISABELLA	837	86%	73%	48%	VAN BUREN	1,493	81%	82%	43%
JACKSON	1,437	95%	89%	47%	WASHTENAW	2,583	87%	78%	32%
KALAMAZOO	3,531	92%	86%	43%	WAYNE	17,125	61%	39%	16%
KALAKASKA	380	99%	97%	80%	WEXFORD	406	93%	92%	62%
KENT	5,552	87%	81%	38%		102,493			
KEWEENAW	10	100%	88%	53%	AVERAGE	1,235	90%	85%	47%
LAKE	269	94%	88%	62%	MEDIAN	524	93%	88%	46%

**PERCENT OF CLOSED DISPOSITIONS BY COUNTY/YEAR AS OF 5-1-98**

1995				1996				1997			
County	Total Cases	Closed Cases	Percent	County	Total Cases	Closed Cases	Percent	County	Total Cases	Closed Cases	Percent
KEWEEANAW	6	6	100%	OCEANA	289	286	99%	LEELANAU	174	158	91%
GRAND TRAVERSE	1,603	1,587	99%	GRAND TRAVERSE	1,504	1,474	98%	KALAKASKA	426	341	80%
TUSCOLA	1,019	1,009	99%	TUSCOLA	1,209	1,185	98%	CRAWFORD	96	76	79%
KALAKASKA	378	374	99%	LEELANAU	274	269	98%	OCEANA	298	232	78%
MISSAUKEE	263	260	99%	GRATIOT	972	943	97%	ONTONAGON	147	112	76%
GRATIOT	899	881	98%	KALAKASKA	335	325	97%	GRAND TRAVERSE	1,450	1,001	69%
LEELANAU	317	311	98%	MISSAUKEE	259	251	97%	TUSCOLA	1,166	781	67%
OCEANA	279	273	98%	MASON	366	351	96%	GRATIOT	871	584	67%
BERRIEN	4,433	4,300	97%	ALGER	135	130	96%	ARENAC	177	119	67%
HILLSDALE	685	664	97%	ANTRIM	538	511	95%	ALGER	147	98	67%
CHEBOYGAN	353	342	97%	CHEBOYGAN	436	414	95%	CHIPPewa	752	489	65%
ST. CLAIR	2,022	1,941	96%	CRAWFORD	182	173	95%	LIVINGSTON	1,997	1,278	64%
EATON	1,271	1,220	96%	HILLSDALE	691	650	94%	MISSAUKEE	247	156	63%
BRANCH	587	564	96%	MARQUETTE	611	574	94%	WEXFORD	402	249	62%
GLADWIN	554	532	96%	GLADWIN	534	502	94%	LAKE	279	173	62%
ANTRIM	490	470	96%	CHARLEVOIX	196	184	94%	CHARLEVOIX	156	97	62%
MASON	383	368	96%	ONTONAGON	178	167	94%	SCHOOLCRAFT	122	74	61%
OTSEGO	239	229	96%	BENZIE	77	72	94%	GLADWIN	569	341	60%
ALGER	171	164	96%	SHIAWASSEE	295	274	93%	OAKLAND	6,527	3,786	58%
JACKSON	1,564	1,486	95%	SCHOOLCRAFT	167	155	93%	CALHOUN	1,812	1,015	56%
DELTA	543	516	95%	BARAGA	141	131	93%	MASON	358	200	56%
MONTCALM	416	395	95%	LIVINGSTON	2,352	2,164	92%	EATON	1,013	557	55%
ARENAC	262	249	95%	EATON	1,204	1,108	92%	MENOMINEE	449	247	55%
CRAWFORD	240	228	95%	CHIPPewa	919	845	92%	BERRIEN	4,210	2,273	54%
PRESQUE ISLE	136	129	95%	WEXFORD	451	415	92%	KEWEEANAW	17	9	53%
LIVINGSTON	2,235	2,101	94%	MENOMINEE	433	398	92%	LENAWEE	1,193	620	52%
CALHOUN	1,879	1,766	94%	MONTCALM	404	368	91%	SANILAC	717	373	52%
BAY	1,495	1,405	94%	BERRIEN	4,327	3,894	90%	ANTRIM	540	281	52%
ST. JOSEPH	1,304	1,226	94%	CALHOUN	1,755	1,580	90%	CLINTON	508	264	52%
LENAWEE	1,082	1,017	94%	LENAWEE	1,167	1,050	90%	BENZIE	75	39	52%
CASS	666	626	94%	BARRY	506	455	90%	OTTAWA	2,949	1,474	50%
CLINTON	527	495	94%	OSCEOLA	350	315	90%	HILLSDALE	655	328	50%
IONIA	524	493	94%	MUSKEGON	2,217	1,973	89%	IRON	56	28	50%
SHIAWASSEE	377	354	94%	JACKSON	1,470	1,308	89%	INGHAM	3,891	1,868	48%
LAKE	231	217	94%	CLINTON	569	506	89%	MUSKEGON	2,403	1,153	48%
CHARLEVOIX	219	206	94%	EMMETT	426	379	89%	ISABELLA	750	360	48%
ONTONAGON	171	161	94%	ARENAC	228	203	89%	HURON	279	134	48%
SAGINAW	2,571	2,391	93%	IRON	19	17	89%	PRESQUE ISLE	205	98	48%
MARQUETTE	585	544	93%	OTTAWA	3,073	2,704	88%	BARAGA	155	74	48%
ALPENA	580	539	93%	IOSCO	532	468	88%	JACKSON	1,278	601	47%
IOSCO	506	471	93%	DELTA	476	419	88%	BARRY	523	246	47%
EMMETT	465	432	93%	IONIA	410	361	88%	IOSCO	559	257	46%
WEXFORD	365	339	93%	DICKINSON	384	338	88%	MACOMB	6,791	3,056	45%
KALAMAZOO	3,563	3,278	92%	HURON	309	272	88%	HOUGHTON	204	92	45%
OGEMAW	742	683	92%	LAKE	296	260	88%	DICKINSON	395	174	44%
CLARE	535	492	92%	HOUGHTON	237	209	88%	OGEMAW	351	154	44%
MENOMINEE	374	344	92%	KEWEEANAW	8	7	88%	KALAMAZOO	3,575	1,537	43%
OSCEOLA	265	244	92%	SAGINAW	2,841	2,472	87%	VAN BUREN	1,501	645	43%
BARAGA	154	142	92%	OGEMAW	698	607	87%	ROSCOMMON	566	243	43%
MECOSTA	264	240	91%	ALLEGAN	225	196	87%	ALLEGAN	1,474	619	42%
OTTAWA	2,948	2,653	90%	KALAMAZOO	3,456	2,972	86%	OSCEOLA	289	121	42%
MUSKEGON	1,447	1,302	90%	PRESQUE ISLE	145	125	86%	ST. CLAIR	1,885	773	41%
LAPEER	1,164	1,048	90%	SANILAC	686	583	85%	CLARE	468	192	41%
BARRY	493	444	90%	BRANCH	612	520	85%	IONIA	438	175	40%
HOUGHTON	219	197	90%	MECOSTA	227	191	84%	OSCODA	113	45	40%
BENZIE	105	94	90%	GOGABIC	200	168	84%	GENESSEE	1,659	647	39%
GENESSEE	1,665	1,482	89%	OAKLAND	6,640	5,511	83%	GOGABIC	227	89	39%
CHIPPewa	1,010	899	89%	ST. CLAIR	1,893	1,571	83%	LUCE	49	19	39%
OAKLAND	7,256	6,385	88%	MACOMB	6,736	5,524	82%	KENT	5,454	2,073	38%
MANISTEE	432	380	88%	GENESSEE	1,624	1,332	82%	MARQUETTE	701	266	38%
OSCODA	156	137	88%	VAN BUREN	1,526	1,251	82%	MIDLAND	751	278	37%
MACOMB	6,711	5,839	87%	NEWAYGO	897	736	82%	EMMETT	379	140	37%
KENT	5,632	4,900	87%	MIDLAND	827	678	82%	CHEBOYGAN	366	135	37%
WASHTENAW	2,540	2,210	87%	CASS	553	453	82%	ST. JOSEPH	1,184	426	36%
MONROE	1,690	1,470	87%	OSCODA	163	134	82%	ALPENA	484	174	36%
MIDLAND	814	708	87%	KENT	5,569	4,511	81%	MONROE	1,882	659	35%
SCHOOLCRAFT	97	84	87%	ST. JOSEPH	1,244	995	80%	NEWAYGO	898	305	34%
INGHAM	4,049	3,482	86%	ALPENA	674	539	80%	BRANCH	719	244	34%
ALLEGAN	1,095	942	86%	CLARE	515	412	80%	SAGINAW	2,550	842	33%
NEWAYGO	881	758	86%	WASHTENAW	2,551	1,990	78%	WASHTENAW	2,657	850	32%
ISABELLA	832	716	86%	BAY	1,563	1,188	76%	DELTA	504	161	32%
DICKINSON	409	348	85%	MANISTEE	409	311	76%	BAY	1,400	434	31%
GOGABIC	194	165	85%	ROSCOMMON	708	531	75%	MONTCALM	396	119	30%
IRON	98	83	85%	LUCE	53	40	75%	MECOSTA	250	75	30%
VAN BUREN	1,452	1,176	81%	MONROE	1,700	1,258	74%	SHIAWASSEE	127	34	27%
HURON	275	223	81%	OTSEGO	295	218	74%	CASS	324	81	25%
SANILAC	815	652	80%	ISABELLA	928	677	73%	MONTMORENCY	131	31	24%
LUCE	58	46	79%	INGHAM	4,210	3,031	72%	LAPEER	1,186	273	23%
ROSCOMMON	669	522	78%	LAPEER	1,160	835	72%	MANISTEE	363	80	22%
MACKINAC	218	135	62%	MACKINAC	109	59	54%	ALCONA	149	25	17%
WAYNE	17,584	10,726	61%	ALCONA	201	80	40%	WAYNE	16,376	2,620	16%
ALCONA	96	52	54%	WAYNE	17,416	6,792	39%	OTSEGO	271	33	12%
MONTMORENCY	129	43	33%	MONTMORENCY	149	52	35%	MACKINAC	56	6	11%

\*\*Highlighted counties are congratulated on their efforts to meet the state completeness standards.

